



# REGISTRATION FORM

## A) DELEGATE DETAILS

Title:  Prof  Dr  Mr  Mrs  Ms

First Name: \_\_\_\_\_ Last Name (Surname): \_\_\_\_\_

Organisation: \_\_\_\_\_

Organisation Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Dietary Requirements:  No Dietary Requirement  Vegetarian  Others

If 'Others', please specify \_\_\_\_\_

## A) REGISTRATION FEES

	Early Bird Registration on or before 31 <sup>st</sup> July 2017	Normal Registration 1 <sup>st</sup> August 2017 – 25 <sup>th</sup> Oct 2017	Onsite Registration After 25 <sup>th</sup> Oct 2017 and Onsite
<b>Physicians and Healthcare Professionals</b>	<input type="checkbox"/> MYR 2,120.00 <i>Approximately USD 530</i>	<input type="checkbox"/> MYR 2,320.00 <i>Approximately USD 580</i>	<input type="checkbox"/> MYR 2,560.00 <i>Approximately USD 640</i>
<b>Trainees / Nurses / Allied Healthcare Professionals</b>	<input type="checkbox"/> MYR 1,280.00 <i>Approximately USD 320</i>	<input type="checkbox"/> MYR 1,480.00 <i>Approximately USD 370</i>	<input type="checkbox"/> MYR 1,720.00 <i>Approximately USD 430</i>
<b>Pre-Congress Workshop</b> (25 <sup>th</sup> October 2017, Wednesday) MYR 400.00 <i>Approximately USD 100</i>	<input type="checkbox"/> Aortic Workshop <input type="checkbox"/> Venous Workshop <input type="checkbox"/> Peripheral Arterial Workshop <input type="checkbox"/> Wound Care Workshop <input type="checkbox"/> Vascular Access Workshop		<i>*Please select only one</i>
<b>Gala Dinner</b>	<input type="checkbox"/> MYR 200.00 <i>Approximately USD 50</i>		
<b>TOTAL (RM)</b>			

- The congress registration fees include admission to all sessions and the cost of all congress coffee breaks and lunches but not the Pre Congress Workshop, optional tours, airport transfer and accommodation. Congress Dinner ticket can be purchased at MYR 200 / USD 50.
- All of the fees mentioned above are inclusive of the 6% Goods and Services Tax.
- For all categories of registration, the Secretariat will charge the appropriate full rate if the delegate fails to provide the necessary information or proof. Registration will only be confirmed electronically by e-mail upon receipt of FULL PAYMENT.
- Acceptance of registration is at the sole discretion of the Organising Committee. Confirmation of registration will be sent in writing upon receipt of full payment.

## C) TERMS AND CONDITIONS:

- All payment should be made in MYR. International delegates can make payments by Credit Cards, or Telegraphic Transfers. Malaysians can make payments by Local Cheques, Local Orders, Credit Cards or Telegraphic Transfers.
- Please note that all related bank charges, financial charges or credit card administrative fees of 5% (subject to GST) are to be borne by the delegates and are not to be deducted from the nett fees payable to the congress.
- Official invoice and receipt will be provided only upon request.
- Company Cheques (for Malaysians Only), Local Orders (for Malaysians Only), and Telegraphic Transfers are to be made to the following Congress bank account:

**Account Name** : MCI Malaysia (ASVS 2017)  
**Account No** : 21401360018090  
**Bank Name** : RHB Islamic Bank Berhad  
**Bank Address** : 19A-1-1 & 19A-1-2, UOA Centre, 19 Jalan Pinang, 50450 Kuala Lumpur  
**SWIFT Code** : RHBAMYKL



# REGISTRATION FORM

## Confirmation

- Registration will only be confirmed upon receipt of FULL PAYMENT.
- An e-mail confirming the registration will be sent upon receipt of full payment.
- Please bring along that e-mail confirmation and present it at the registration counter when collecting your delegate badge on the congress day (actual time and date will be informed in due course by e-mail).
- For payments made by Local Orders (LO), please mail the original LO (Local Order) to the Secretariat for verification before **31<sup>st</sup> July 2017**. To enjoy Early Bird rate, please send the original LO on or before **31<sup>st</sup> July 2017**.

## Cancellation

- Cancellation of registration must be made in writing to the Congress Secretariat. Refunds will only be made after the congress.
- Any cancellations received on or before **30<sup>th</sup> June 2017** will be charged a handling fee of MYR 120 / USD 30. The balance of the registration fees will be refunded after deducting other related fees and charges incurred in connection with such refunds, including costs of foreign exchange conversion, Credit Card cancellation and/or banking transaction. Any cancellations after **30<sup>th</sup> June 2017** will not be refunded.
- Paid registration fee is not refundable after the stipulated date for whatever reason, including failure to obtain a visa.

## D) PAYMENT DETAILS

Enclosed is my total payment of MYR \_\_\_\_\_ to be made through: (tick appropriate box)

**1. Company Cheque (for Malaysian only)**

Cheque No: \_\_\_\_\_ Cheque Issuing Bank: \_\_\_\_\_

*\*Important Note: Kindly make cheque/bank draft payable to MCI Malaysia (ASVS 2017)*

**2. Local Order** (LO Reference No: \_\_\_\_\_)

**3. Telegraphic Transfer**

T.T Reference No \_\_\_\_\_ T.T From (Bank Name): \_\_\_\_\_

*\*Important Note: Please scan your TT slip and email to the Congress Secretariat for verification*

**4. Credit Card:**

I authorise MCI Management Malaysia Sdn Bhd to debit the total amount of MYR \_\_\_\_\_ to my credit card account (details provided below) for the registration fees.

*This transaction will appear as **MolPay\*MMMSB-MCImanagement** on your credit/debit card billing statement.*

The total amount due in MYR \_\_\_\_\_ Type of Card:  MasterCard  Visa

Card No: \_\_\_\_\_ Exp. Date:(MMYY) \_\_\_\_\_ Secure Code (CWV/CVC): \_\_\_\_\_

Name on Card: \_\_\_\_\_ Card Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## E) LIABILITY

The Organiser reserves the right to make changes where deemed necessary, with or without prior notice to parties concerned. All disputes are subject to the Malaysian Law. We ask you to kindly authorise us, by your signature, to use all registration data given in this form for computerised handling of the conference

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(By signing and returning this form, you are accepting our terms and conditions.)*

Please return this form to:

*Congress Secretariat*

**MCI Management Malaysia Sdn Bhd**

Suite 12-9, Level 12, Wisma UOA II,

21 Jalan Pinang, 50450 Kuala Lumpur, Malaysia

T: +603 2162 0566 F: +603 2161 6560

Email: [registration@asvs2017.com](mailto:registration@asvs2017.com) Website: [www.asvs2017.com](http://www.asvs2017.com)